PlanRadar

Junior IT Allrounder (m/w/d)

Position
Vollzeit

City
Wien

Entry Date
ab sofort

Contract
Unlimited

What we do at PlanRadar

PlanRadar is a digital platform for documentation, task management and communication in construction and real estate projects. The platform enables teams to increase quality, cut constant realise work faster. By improving collaboration and providing access to real-time data, PlanRadar's easy-to-use platform adds value to every person involved in a building's lifecycle, with flexible capabilities for all company sizes and processes. Today, PlanRadar serves users across 65 + countries.

PlanRadar promises an inclusive, engaging and exciting place to work. We are inquisitive minds who challenge the status quo, with a drive to change our client's industry for the better. Our people matter the most, and we regularly conduct surveys and implement changes to ensure our benefits and the way we work reflects the culture that we promote. If you're courageous and ready for a new adventure, **join PlanRadar!**

Meet the team here!

What you'll get to do

We are looking to hire a Junior IT Support to join our IT team working on our internal IT systems and services like Microsoft 365, Azure AD, Atlassian (Jira/Confluence) as well as company managed hardware.

This is a fantastic opportunity for someone craving ownership and eager to have a huge impact on a fast growing scale-up in the B2B SaaS space!

AMONG OTHER THINGS YOU WILL

- Management of company hardware and internal (SaaS) applications
- Point of contact for IT related questions (IT Support)
- Collaboration in various IT projects e.g. automation projects, internal rollouts, user & permission management
- Assistance in Information Security Tasks (ISO 27001)

WHO YOU ARE

- You have a technical education (e.g. HTL) or a similar education

- You have an analytical mindset and a solution-oriented workstyle
- You are eager to learn new skills and to improve existing skillset
- You can grasp the big picture and understand the interrelationships and processes of the company
- Your approach to problem solving is pragmatic
- You have very good communication and cross-functional collaboration skills in English (German is a plus)
- You have excellent communication skills and understand the importance of team cohesion
- If you are experienced in JavaScript or have some programming knowledge, it's an advantage

What we offer

- Room for personal and professional development
- Challenging and diversified line of action
- Working in a fast-growing company with international customers and investors
- Centrally located and attractive office in Vienna
- Possibilities to work from home
- Competitive salary and bonus system
- Performance-related career system
- Motivated and agile team with a common vision
- Additional benefits like team events, free drinks & snacks, …

Benefits

Participation Opportunities

Company Events

Fruit Basket

Free Snacks

Free Drinks

In-house trainings

Flexible Working hours

Referral Program

Company Laptop

Health Promotion

Structured Onboarding Program

New Employee Buddy Program

The annual gross salary for this position based on a full-time employment depending on your individual professional qualifications and previous experience ranges from € 31.500,- to € 35.000,-. This includes: full health insurance, occupational accident insurance, public pension scheme and public unemployment insurance.

You should enclose these in your application

Please send us your application documents under jobs@planradar.com.